**Salem Lutheran Church Council Meeting Minutes**

**Thursday, June 13, 2024 – 6:30 pm**

President Shannon Bruhns called the meeting to order.

Members present: Delane Behr, Shannon Bruhns, Doug Bruhns, Sue Langerud, Marci Prescott, Dan Rice, Cindy Haugsdal.

Absent: Laura Gardner, Mike Swenson, Mary Peterson

Guests: Lyle Thomson, Medara Winter and Marilyn Hoffman

Lyle was present as executor of the Adrian Curtis Halvorson estate, whose will has a bequest of $50,000 to Salem Lutheran Church. This bequest is for Salem Building repair and maintenance funds. Since Salem has the Clothes Closet and the LM Food Shelf currently located at Salem, Lyle proposed that the $50,000 be used to improve the east wing of the education unit with smaller windows, insulation, heating and air conditioning for the rooms currently housing the Food Shelf and Clothes Closet. Lyle and Orloue have discussed this with the Property and Management chair and the board. With approval of Salem Council, they would like this project to advance using this bequest. Council members expressed gratitude for this generous gift and will honor this request. When the funds are given to Salem, they will be deposited into the donor restricted memorial giving dedicated Building account and will be used for improvements as requested following normal Council protocol.

Medara and Marilyn were present on behalf of the LM Food Shelf. They reported difficulty managing the temperature for shelf stable food storage. State requirements regulate that the temperature for food storage be between 50 and 70 degrees. Based on our agreement on file, the Food Shelf is requesting permission to run 220 wiring and install AC units in the area where the Food Shelf is located. The LM Food Shelf will be responsible for all costs for the wiring and purchase and installation of AC units. Salem Council will vote on this request during our meeting this evening.

Guests left the meeting before any further business.

Shannon opened the meeting with devotions and prayer.

**Secretary’s Report:** May Minutes were available for review. There were no additions or corrections.

Dan moved to accept the minutes, seconded by Delane. All approved.

Communication and correspondence – received 2 anonymous donations of $50 each, $100 deposited into the general fund; Salem has received a request from LM Graphic to be included in an ad for community support of July Jubilee. Doug moved that Salem buy a place in the ad for $25, seconded by Sue. All approved.

**Treasurer’s Report:** Doug provided a written and verbal report.

Total income for May 2024 $14,964.93

Total Expenses for May 2024 $14,624.45 (Income less expense $340.48)

Checking account balance (05/31/2024) $111,830.83

FTSB/Tuckpointing account balance (05/31/2024) $54,659.32

CD’s at FTSB (05/31/2024) Reserves $27,287.12 (CD came due and was renewed at 5.25%)

CD at MBT (05/31/2024) Ness Estate $48,334.93

Doug reminded the council that if the Salary/benefits for a Pastor were included in expenses, we would be at a deficit.

**Financial Secretary’s report:** Laura provided a written report.

2024 YTD total offerings (05/28/2024) $85,533

2023 YTD total offerings (05/28/2023) $77,741

Shannon shared a listing of Dedicated Accounts for Memorial Giving for review by the council.

Delane moved to accept Treasurer and Financial reports, seconded by Sue. All approved.

**Board Reports**

**Enduring Gift Fund:** 2024 2nd quarter report is due in July.

**Board of and Music:**  Mary provided a written report: Met on May 22; discussed Worship Coordinators for the summer; Pulpit supply is complete through October; reviewed Pentecost Sunday plans; discussed upcoming Baptisms; Outdoor services are scheduled for the 2nd Sunday of June, July, August.

**Board of Life & Growth:** Sue provided a written and verbal report: the Board served cookies and ice cream following the Baccalaureate service on May 15; served cookies and ice cream on the south lawn following outdoor worship on June 9; purchased and will place a guest book in the Narthex.

**Board of Stewardship and Social Ministry:** Dan provided a verbal report: Barbecue was successful, inclement weather prevented God’s work Our Hands activities; plan to work on hosting a meal on Rally Sunday; will work on a Noisy offering this summer.

**Board of Property and Management:** Mike provided a written report: Mid-west Roofing (Mason City) has submitted a quote, $17,844, for repairs on the flat roof of the Education wing – 3 locations have been identified (SW corner that has come apart, 2 areas where the flat roof attaches to the original church building). Mike has suggested that we act on getting these repairs done soon to prevent further problems inside the building. Mike also noted areas where the rubber is coming apart above the elevator area and the east side of the education wing where the buildings join. Mike also has a quote from Midwest Roofing for a new rubber roof over the entire educational wing. That cost is $129,555. It would be possible to do the roofing in sections to lower the cost/year. Future costs could not be guaranteed. Mike left a copy of the Mid-west Roofing Company bid for Low Slope Roof Replacement for $129,555 which also included Alternate 1 bid for $17,844 – 100’ of wall flashings per drawing (no drawing provided) and one scupper redone on the upper roof.

Mike also met with a representative of Church Mutual to go over our insurance policy earlier today. No update provided.

No updates on the steeple project or bell tower repair.

Delane moved to accept the bid from Midwest Roofing for Alternate 1 bid of $17,844. There was discussion about what was included in the bid. Doug amended the original motion to include using funds from the dedicated account Building upgrade/renovation (current balance $11,321.37) and the annual distribution from the Ness Estate CD (approximately $7,000) to pay for these repairs. Further discussion included requests for clarification of the specifics of the bid. No further specifics were available. Dan seconded the amended motion. Motion passed.

Delane left the meeting at this time citing another commitment.

**Board of Youth:** Marci provided a written and verbal report: No new updates.

**Pastoral Care Support:** 2 Baptisms in June facilitated by pulpit supply pastors. Planning ongoing for 2 Baptisms.

**Pastor’s Report:** None.

Sue moved to accept board reports, seconded by Doug. All approved.

**Old Business:**

1. Call Committee Report – Nothing new to report. Still trying to schedule Bishop Jones or Steve Brackett to come for a visit/forum to update the congregation regarding our call process. Shannon attended the Synod Assembly (C3 Ministry Fair) and learned about a new Lay Ministry Training Program that may be something Salem could consider in the future.
2. Capital Project Update
	1. South Steeple Project – No update.
	2. Bell Tower removal/repair – No update.
3. Summer Feeding Program Update – Not funded through the state this year in Lake Mills. Marci reported that an informal fund through LMAMA has been started to purchase additional food for the LM Food Shelf that will be available to families with children between the ages of 0-18 during the summer months. The request from the LM Food Shelf was then discussed. Doug moved to accept the request from LM Food shelf for permission to run 220 wiring and install AC units in room 3 and 8 to maintain needed temperatures, seconded by Dan. All approved. Shannon will contact Marilyn with the approval vote to proceed.

**New Business:**

1. Enduring Gift Fund reporting – In order to have quarterly information to report, the schedule to report to the council will be 2 months after the quarter ends, except for the final quarter. (Jan-Mar in May; Apr-June in August; July-Sept in November; Oct-Dec in Jan for the Annual Meeting.
2. New Members – None
3. Transfers/statistical adjustments – None
4. Next meeting will be held Thursday, July 11, 2024, at 6:30 pm in the Salem library.

Doug moved the meeting be adjourned, seconded by Marci. All approved. The meeting was adjourned.

We closed with the Lord’s Prayer.

Respectfully Submitted,

Cindy Haugsdal